

**MINUTES**  
**NFRWQPA April 26, 2007 Meeting**

1. **Role Call**

The meeting was called to order at 3:05 p.m. by Chair, Ed Schemm at the Northern Colorado Water Conservancy District offices. Roll was called and the following members were in attendance:

Les Morgan – Dacono S.D.

Cindy Titus – Lochbuie

Jon Mays – Erie

Larry Wyeno – Longmont

Jim Duell – Estes Park S.D.

Steve Adams – Loveland

Steve Comstock – Ft. Collins

Larry Ketcham – Milliken

Jim Sidebottom – Ft. Lupton

Sheryl Trent – Milliken

Wendy Daughtry – Greeley

Nicole Adams – Resource CO M.D.

Dennis Schump – Greeley

Jeff Hodge – Upper Thompson S.D.

Dave Pusey – Kodak

Brad Mueller – Weld County

Ed Schemm – Larimer County

Dennis Wagner – Windsor

Karen Frarck – Lochbuie

Also present were Connie O'Neill, Manager for the Association, Matt Benak, Tom Satchell, Lauren Benton, John Holdren, and Trisha Culp.

2. **Minutes**

The minutes of the March 22, 2007 meeting were considered. Mr. Mays made a motion to approve the minutes. Mr. Wyeno seconded the motion and it passed.

3. **Financial Report**

Ms. O'Neill summarized the March financial report and pointed out a correction to the date on the fourth page of the attachment. Mr. Morgan made a motion to accept the financial report. Ms. Titus seconded the motion and it passed.

4. **Decision Item: Utility Plan – Resource Colorado Water & Sanitation Metropolitan District**

Mr. Adams summarized the Utility Plan Committee's review of the plan. He indicated that the Committee is recommending approval of the utility plan with four conditions.

- Approval is contingent on the submittal of additional financial information, necessary to meet the requirements of the utility plan. This includes updated revenue projections showing a 10 year planning horizon and a summary spreadsheet showing total revenue (including tap fees and service fees) and total expenses (including capital, O & M, and debt service) that can demonstrate a positive cash balance over a 10 year period.
- Approval is contingent on the submittal of additional information to delineate the responsibility of each district for the reuse system.
- Approval is contingent on successful rezoning of the WWTP property and the surrounding planned service area from the Agricultural Zone District to zoning allowing suburban/urban density.
- Once final approval of all documents has been given by the Utility Plan Committee, a final copy (both hard and electronic) of the complete utility plan, including appendices, will need to be submitted to the Association for our records.

In addition, the Committee also recommended that the following comment accompany the plan.

- The Association recognizes that Resource Colorado Water and Sanitation Metropolitan District is a wholesale district. As such, tap fees included in the utility plan are those fees associated with the wholesale portion of the service only. Rate payers within the district service area will also be responsible for the fees associated with the Pioneer Regional District and the individual Metro Districts. The Regional District and the individual Metro Districts have not yet established what these rates will be and therefore, the rates were not included as part of the Utility Plan at the time of review and consideration.

Ms. Adams indicated that the District accepted the conditions. She indicated that the financial information should be submitted the following week and the information needed on the reuse responsibilities would be submitted following a Board meeting on May 9, 2007. Mr. Duell complimented the District on the completeness of the plan. Mr. Benak thanked the Committee for their time during the review process. Mr. Mays then made a motion to approve the utility plan with the conditions and comment stated by Mr. Adams. Mr. Morgan seconded the motion and it was approved.

5. **Decision Item: Site Application – Resource Colorado Water & Sanitation Metropolitan District – New Facility**

Ms. O'Neill reviewed the two conditions of approval on the site application from Weld County.

- Approval is contingent on successful rezoning of the property and the surrounding planned service area from the Agricultural Zone District to zoning allowing suburban/urban density.

- No building permits shall be issued and no construction shall take place on the site until either a Special Use Permit or a Site Plan Review, as specified by zoning, is submitted and approved by Weld County for the facility and related appurtenances.

She also stated that the Utility Plan Review Committee recommended that the previously stated comment on the utility plan also be added to any recommendation for approval of the site application. Mr. Mueller indicated that the District is going through the zoning process now. Mr. Sidebottom then made a motion to recommend for approval of the site application with the two stated conditions from Weld County and the previous comment from the Utility Plan Review Committee. Mr. Mays seconded the motion and it was approved.

6. **Decision Item: New Member Request – Town of Severance**

Ms. O'Neill indicated that the Town of Severance had requested membership to the Association as a voting member. According to the Articles of Association, a majority vote is required to approve a new member. Since a majority of the membership was not present at the meeting a motion was made by Mr. Morgan to conduct a vote of the membership by e-mail. Mr. Wyeno seconded the motion at it was approved.

(NOTE: In an e-mail vote which was conducted after the meeting, the Town of Severance was approved as a voting member of the Association.)

7. **Other Business**

A. Water Quality Control Commission: Ms. O'Neill summarized the Commission meeting held in April. Highlights included the setting of a hearing date for Regulation 62, Effluent Limitations, in January 2008. In addition, the Commission held an Administrative Action Hearing for Policy 96-1, Design Criteria for Consideration in the Review of Wastewater Treatment Facilities. The expiration date of this policy was extended to May 31, 2008 and an Administrative Action Hearing was scheduled for April 2008.

B. Poudre Monitoring Committee: Ms. O'Neill indicated that the Committee is moving forward on developing the monitoring plan. They are also working on an agreement between the participants. Several of the participants also will be attending training on data management. Mr. Pusey stated that monitoring under the new plan has started. He also added that the Town of Windsor and South Ft. Collins Sanitation District have joined the group which includes Greeley, Ft. Collins, Kodak, and Boxelder Sanitation District.

C. Other Items / Reports: Ms. Daughtry introduced a new Greeley representative, Mr. Schump. Mr. Ketcham also introduced the new Milliken Town Administrator, Sheryl Trent.

8. **Adjourn**

There being no further business the meeting was adjourned at 3:33 p.m.