



NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION
257 Johnstown Center Dr.; Unit 206
Johnstown, CO 80534
970-587-8872 – <http://www.nfrwqpa.org>

ASSOCIATION MEETING AGENDA

September 26, 2024 @ 2:00 PM

Hybrid Meeting

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 217 512 149 632

Passcode: dcHGYH

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Or call in (audio only)

[+1 720-739-6745](#)

Phone Conference ID: 815 088 698#

Notice is given to the North Front Range Water Quality Planning Association (NFRWQPA) members and the general public that the Association will hold its regular association meeting, which is open to the public.

1. **CALL MEETING TO ORDER.**
2. **NOTICE TO MEMBERSHIP MEETING IS RECORDED.**
3. **DETERMINATION OF A QUORUM FROM MEMBERSHIP.** – Attachment #1 (page 4).
4. **APPROVAL OF AGENDA.**
5. **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST.**
6. **PUBLIC COMMENTS.**
7. **APPROVAL OF PAST MINUTES.** – Attachment #2 (pages 5 - 7).
For review and consideration are the meeting minutes from June 27, 2024.
8. **FINANCIAL REPORTS:** – Attachment #3 (pages 8 - 14).
The financial statements from June, July, and August 2024 are for review and consideration.
9. **DECISION ITEM:** Town of Berthoud Utility Plan.
The Town of Berthoud Utility Plan includes recommendations to meet future demands due to growth and regulations, including a future proposal for expanding the Town’s Wastewater Utility Service Area (WUSA). The proposal to modify the Town’s WUSA through a future 208 Plan Amendment may be viewed [here](#). The Utility Plan identified numerous wastewater treatment and collection projects, including expanding the Regional Wastewater Treatment Facility to 0.6 MGD and the Berthoud Wastewater Reclamation Facility to 3.0 MGD, including Regulation No. 31 upgrades for both facilities. Multiple collection system projects include upsizing interceptors, sewer lines, and lift stations to accommodate future developments. The proposed Town of Berthoud Utility Plan may be viewed [here](#).
Recommendation: Approve the Town of Berthoud Utility Plan.

10. DECISION ITEM: Town of Berthoud Marina Lift Station – Site Application (22.9).

The Marina Lift Station was identified in the Utility Plan as project WWC-8. The Marina Lift Station serves the Heron Lakes Development and is located southwest of the Lake Ditch and W County Rd 14 intersection. The estimated full buildout average day flow is 0.081 MGD. The estimated full buildout peak flow is 0.294 MGD discharging to a 950 linear 4-inch force main. The Town of Berthoud Marina Lift Station Site application may be viewed [here](#).

Recommendation: Approve the Town of Berthoud Marina Lift Station Site Application.

11. DECISION ITEM: Town of Berthoud Heron Lakes Lift Station Expansion – Site Application (22.9).

The Utility Plan identified the Heron Lift Station upgrade as project WWC-9. The Heron Lakes is located at 2771 Heron Lakes Parkway, was constructed in 2016, and is rated for 490 gpm. The station pumps through a 6-inch forcemain that discharges to an existing 10-inch gravity sewer main at TPC Parkway and Grand Market Avenue intersection. The project includes replacing the existing pumps to meet the new peak flow rate of approximately 620 gpm. The Town of Berthoud Heron Lift Station Site application may be viewed [here](#).

Recommendation: Approve the Town of Berthoud Heron Lakes Lift Station Site Application.

12. DECISION ITEM: Town of Berthoud Bacon Lakes Interceptor – Site Application (22.8).

The Bacon Lakes interceptor improvements project was identified in the Utility Plan as Project Number WWC-1. The interceptor is approximately 4,600 LF of 24-inch and 4,700 of 30-inch gravity main and approximately 320 LF of 12-inch inverted siphon under the Little Thompson River. The Interceptor alignments begin at the intersection of North Larimer County Road 13 (County Line Road) and East Larimer County Road 6C and run north along County Line Road and across State Highway 56. The Town of Berthoud Bacon Lakes Interceptor Site application may be viewed [here](#).

Recommendation: Approve the Town of Berthoud Bacon Lakes Interceptor Site Application.

13. DECISION ITEM: Contribution to NWRI Feasibility Effort – Attachment #4 (pages 15 - 17).

Does the Association want to contribute to the effort of the National Water Research Institute (NWRI) to explore to what level Colorado wastewater utilities can treat nutrients (nitrogen and phosphorus) in a manner that is environmentally and economically responsible, is consistent with the Colorado Water Quality Control Act and Clean Water Act and *taking into account that there may be other pollutants where reductions need to be achieved through prioritization and optimization*.

14. DISCUSSION ITEM: Regional EPA 9-Element Watershed Plans - Public Notice & Comment Period.

The Association is conducting a public notice and comment period to review the Regional EPA 9-Element Watershed Plans. A public hearing date of December 19, 2024, at 2:00 PM, is tentatively set for the final approval of the plans. Comments may be submitted using the Review and Comment Tracking Google forms provided for each separate watershed. All the Regional EPA 9-Element Watershed Plans and Review and Comment Tracking forms may be viewed [here](#). If your organization is interested in a particular watershed, you may individually access the watershed plans below.

1. [Middle South Platte](#)
2. [Big & Little Thompson](#)
3. [Cache La Poudre](#)

4. [St. Vrain Creek](#)

This Public Notice may also be viewed on the Association website [here](#).

15. **DISCUSSION ITEM:** Association Annual Meeting- Attachment #5 (pages 18- 19).

The Association will hold its annual meeting in person at Lazy Dog Bar and Grill in Loveland on October 24, 2024, from 2 to 6 p.m. The meeting will primarily discuss and present the Regional EPA 9-Element Watershed Plans created by the Association.

16. **DISCUSSION ITEM:** Workgroup Update Presentations.

Workgroup Update Presentations can be accessed [here](#).

17. **ADJOURN**

NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION

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Designated Management and Operation Agency Members

	Designation	Primary Contact	Alternate Contact	2024 Dues	
1	Ault, Town of	Management/Operation Agency	Grant Ruff	Dustin Preston	PAID
2	Berthoud, Town of	Management/Operation Agency	Chris Kirk	Wayne Ramey	PAID
3	Boxelder Sanitation District	Management/Operation Agency	Brian Zick	David Lewis	PAID
4	Brighton, Town of	Management/Operation Agency	Sherry Scaggiari	Emily Meek	PAID
5	Broomfield, City & County	Management/Operation Agency	Ken Rutt	Dennis Rodriguez	PAID
6	Dacono, City of	Management Agency	Bobby Redd	Jennfier Krieger	PAID
7	Eaton, Town of	Management/Operation Agency	Greg Brinck	Wesley LaVanchy	PAID
8	Erie, Town of	Management/Operation Agency	Jon Coyle	Bruce Chameroy	PAID
9	Estes Park Sanitation District	Operation Agency	Tony Drees		PAID
10	Evans, City of	Management/Operation Agency	Robby Porsch	Mark Oberschmidt	PAID
11	Fox Acres Community Services	Private Agency	Richard Hopp	James Cates	PAID
12	Ft. Collins, City of	Management/Operation Agency	Kathryne Marko	Jesse Schlam	PAID
13	Ft. Lupton, City of	Management/Operation Agency	Chris Cross		PAID
14	Galeton Water & Sanitation District	Operation Agency	William Warren		PAID
15	Greeley, City of	Management/Operation Agency	Tyler Eldridge	Adam Prior	PAID
16	Hudson, Town of	Management/Operation Agency	Bruce Lange	Jennifer Woods	PAID
17	Johnstown, Town of	Management/Operation Agency	Ellen Hilbig	Matt LeCerf	PAID
18	Keenesburg, Town of	Management/Operation Agency	Mark Gray		PAID
19	Kersey, Town of	Management/Operation Agency	Christian Morgan		PAID
20	Larimer County	Management Agency	Chris Manley	Keila Flores	PAID
21	LaSalle, Town of	Management/Operation Agency	Barry Schaeffer		PAID
22	Lochbuie, Town of	Management/Operation Agency	AJ Euckert	Wayne Ramey	PAID
23	Longmont, City of	Management/Operation Agency	Mary Paterniti	Annie Noble	PAID
24	Loveland, City of	Management/Operation Agency	Joe Creaghe	Brandon Cayou	PAID
25	Mead, Town of	Management/Operation Agency	Hellen Migchelbrink	Erika Rasmussen	PAID
26	Metro Water Recovery	Operation Agency	Erik Burggraf	Katie Koplitz	PAID
27	Milliken, Town of	Management/Operation Agency	Don Stonebrink	Brad Simons	PAID
28	Northglenn, City of	Management/Operation Agency	Manuel Freye	Shelley Stanley	PAID
29	Pierce, Town of	Management/Operation Agency	Pat Larson		PAID
30	Platteville, Town of	Management/Operation Agency	David Brand	Josh Leyba	PAID
Resource Colorado Water & Sanitation					
31	Metro District		Paul Wilson	Paul Goluskin	PAID
32	Severance, Town of	Management/Operation Agency	Nicholas Wharton	Mike Ketterling	PAID
33	South Ft. Collins San. Dist.	Management/Operation Agency	Derik Caudill	Eric Bailey	PAID
34	St. Vrain Sanitation District	Management/Operation Agency	Alex Arnold	Dan Feller	PAID
35	Timnath, Town of	Management/Operation Agency	Earl Smith	Justin Stone	PAID
36	Upper Thompson San. Dist.	Management/Operation Agency	Chris Bieker	Matt Allen	PAID
37	Weld County	Management Agency	Elizabeth Relford	Katie Sall	PAID
38	Wellington, Town of	Management/Operation Agency	Bob Gowing	Mike Flores	PAID
39	Windsor, Town of	Management/Operation Agency	Dennis Markham		PAID
Associates and Industries					
40	NWCDC	Associate	Anna Hermes	Ester Vincent	PAID

40 Representative Votes / 10 Representatives required for Quorum (25%)

rev. 7-19-24

Attachment #2



ASSOCIATION MEETING MINUTES

June 27, 2024, 2:00 PM

1. **CALL MEETING TO ORDER.**

Mr. Thomas called the meeting to order at 2:04 PM.

2. **NOTICE TO MEMBERSHIP MEETING IS RECORDED.**

Mr. Thomas notified the membership the meeting was recorded.

3. **DETERMINATION OF A QUORUM FROM MEMBERSHIP.**

Attendance:

NFRWQPA – Mr. Thomas, Manager
Executive Committee Officers –
Chair – Brian Zick – Boxelder S.D.
Vice Chair – Tyler Eldridge – Greeley
Treasurer – Mark Oberschmidt – Evans
Officer – Elizabeth Relford – Weld County
Officer – Jesse Schlam – Ft. Collins
Officer – Derik Caudill – S. Fort Collins S.D.

Dennis Markham – Windsor
Jon Coyle – Erie
Katie Koplitz – Metro Water Recovery
Katie Sall – Weld County
Keila Flores – Larimer County
Manuel Freyre – Northglenn
Philip Barone – Johnstown
Reed Koeing – Metro Water Recovery
Shelley Stanley – Northglenn

Executive Committee Officers Absent –

Brandon Cayou – Loveland
Chris Bieker – Upper Thompson S.D.
Chris Kampmann – St. Vrain S.D.

Public –

Adam Monchak – Kimley-Horn
Doty Megan – Kimley-Horn
John Goiin – Kimley-Horn

Membership –

Alex Arnold – St. Vrain S.D.

– Mr. Thomas announced a quorum.

4. **APPROVAL OF AGENDA.**

Mr. Oberschmidt motioned to approve the agenda, seconded by Mr. Zick. The motion carried unanimously.

5. **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST.**

Mr. Eldridge with the City of Greeley disclosed a potential conflict of interest with agenda item #9.

6. **PUBLIC COMMENTS.**

No public comments were stated.

7. **APPROVAL OF PAST MINUTES.**

Mr. Oberschmidt motioned to approve the April 25, 2024, meeting minutes, seconded by Mr. Oberschmidt. The motion carried unanimously.

8. **FINANCIAL REPORTS.**

Mr. Zick moved to approve the April and May 2024 financial statements, seconded by Mr. Oberschmidt. The motion carried unanimously.

9. **DECISION ITEM:** City of Greeley – North Greeley Sewer Phase IIA Site Application Update
Mr. Thomas gave a brief summary of the North Greeley Sewer Phase IIA project, including designing a 6,100 LF 36” sewer interceptor and demolishing existing Lift Station 1. CDPHE and the Association previously approved this project on April 25, 2016, which was partially constructed in 2017. This part of the project extends the North Greeley Sewer near H Street and 11th Avenue to the connection point constructed in 2016 approximately 950 feet north of D Street. The design continues from a portion constructed in 2016, approximately 800 feet south of N 6th Avenue, to an intersection point on the east bank of the Cache La Poudre River, approximately 2,000 feet north of 5th Street. Mr. Monchak with Kimley-Horn gave a brief presentation regarding the North Greeley Sewer Phase IIA Site Application update.

Mr. Zick moved to approve the City of Greeley – North Greeley Sewer Phase IIA Site Application Update, seconded by Mr. Schlam. - the motion carried unanimously.

10. **DECISION ITEM:** 2025 Association Budget.
Mr. Thomas presented the Executive Committee's recommendation for the 2025 Association Budget, which included freezing Membership Annual Dues and selective workgroup budget cuts for 2025.

Mr. Schlam moved to approve the 2025 Association Budget, which included freezing Membership Annual Dues for 2025 and selective workgroup budget cuts, seconded by Mrs. Relford. - the motion carried unanimously.

11. **DISCUSSION ITEM:** Regional NPS Watershed Plan Update.
Mr. Thomas announced that the Big and Little Thompson Regional Nonpoint Source Watershed Plan is in DRAFT and in review.

12. **DISCUSSION ITEM:** Workgroup Update Presentations.
Mr. Thomas presented the month’s workgroup update presentation.

13. **ADJOURN**

Attachment #3

NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION

Balance Sheet

As of June 30, 2024

Cash Basis

<u>Account</u>	<u>Jun 30, 2024</u>	<u>May 31, 2024</u>	<u>\$ Change</u>
Assets			
Current Assets			
Cash and Cash Equivalents			
1100 - Checking NFRWQPA	45,756.45	61,690.99	(15,934.54)
1250 - Colorado Trust NFRWQPA	574,755.91	572,214.65	2,541.26
Total Cash and Cash Equivalents	620,512.36	633,905.64	(13,393.28)
1500 - Security Deposit	1,353.00	1,353.00	-
Total Current Assets	621,865.36	635,258.64	(13,393.28)
Total Assets	621,865.36	635,258.64	(13,393.28)
Liabilities and Equity			
Liabilities			
Current Liabilities			
2406 - Accrued Vacation Payable	1,592.31	1,592.31	-
2300 - Pension Payable	847.52	837.77	9.75
2407 - PERA Payable	2,556.63	2,556.64	(0.01)
2050 - Mark's CC x5076	1,027.73	307.81	719.92
Total Current Liabilities	6,024.19	5,294.53	729.66
Total Liabilities	6,024.19	5,294.53	729.66
Equity			
2810 - Assets Beginning of Year	572,240.82	572,240.82	-
Current Year Earnings	23,773.83	37,896.77	(14,122.94)
3900 - Retained Earnings	19,826.52	19,826.52	-
Total Equity	615,841.17	629,964.11	(14,122.94)
Total Liabilities and Equity	621,865.36	635,258.64	(13,393.28)

No assurance is provided on these financial statements.
The financial statements do not include a statement of cash flows.
Substantially all disclosures required by GAAP omitted.

NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION

Statements of Revenue and Expenses - Budget vs Actual

For the one month ended June 30, 2024

Cash Basis

Account	Jun 2024	Jan-Jun 2024	Budget	% of Budget
Income				
9010 - Membership Dues	0.00	174,851.25	175,305.00	99.74%
9020 - Interest Income	2,541.26	15,425.70	8,000.00	192.82%
9030 - CDPH & E	0.00	25,250.00	23,700.00	106.54%
9040 - 319 Grants NPS Watershed Plan	0.00	0.00	25,000.00	0.00%
9990 - Miscellaneous	0.00	0.00	95,000.00	0.00%
Total Income	2,541.26	215,526.95	327,005.00	65.91%
Gross Profit	2,541.26	215,526.95	327,005.00	65.91%
Operating Expenses				
3100 - Salary	9,951.17	59,707.02	119,414.00	50.00%
3101 - Health Insurance Allow.	800.00	4,800.00	9,600.00	50.00%
3102 - Dental Allowance	0.00	0.00	550.00	0.00%
3103 - Vision Stipend	0.00	0.00	200.00	0.00%
3200 - Health Insurance	0.00	0.00	12,000.00	0.00%
3220 - Life Insurance	0.00	0.00	100.00	0.00%
3300 - Retirement Contributions	322.54	1,935.22	4,000.00	48.38%
3400 - FICA/PERA Manager	1,744.91	10,469.51	25,000.00	41.88%
3600 - Workman's Compensation	0.00	0.00	500.00	0.00%
5010 - Rent & Utilities	1,535.00	9,210.00	20,000.00	46.05%
5100 - Telephone Cellular	75.00	1,590.60	2,000.00	79.53%
5120 - Interest	0.00	0.00	10.00	0.00%
5130 - Internet Service	188.05	1,128.69	3,000.00	37.62%
5140 - IT Support	239.88	4,037.60	5,000.00	80.75%
5150 - Advertising	0.00	0.00	250.00	0.00%
5160 - Insurance	627.00	634.99	750.00	84.67%
5300 - Office Supplies	60.15	995.17	2,000.00	49.76%
5350 - Postage	0.00	40.26	150.00	26.84%
5400 - Dues & Subscriptions	0.00	7,074.15	10,000.00	70.74%
5425 - Intergovernmental Assist	0.00	0.00	10,000.00	0.00%
5450 - Training	0.00	0.00	500.00	0.00%
5500 - Mileage Reimbursement	0.00	0.00	1,000.00	0.00%
5510 - Meals & Lodging	59.25	481.26	2,500.00	19.25%
5520 - Transportation	0.00	0.00	1,000.00	0.00%
5550 - Conferences	0.00	145.00	3,000.00	4.83%
5600 - Accounting	265.00	2,227.50	4,500.00	49.50%
5650 - Auditing	0.00	0.00	7,500.00	0.00%
5700 - Legal	0.00	0.00	15,000.00	0.00%
5750 - Bank Charges	0.00	0.00	50.00	0.00%
5800 - Capital Recovery	0.00	0.00	750.00	0.00%
5850 - Capital Expenditures	0.00	0.00	5,000.00	0.00%
5900 - Contingency Website	0.00	648.00	1,500.00	43.20%
6010 - Contract Services/GIS	796.25	86,545.25	150,000.00	57.70%
6011 - Contract Services Office	0.00	0.00	2,500.00	0.00%
6025 - Operations Contingency w/Board	0.00	0.00	20,000.00	0.00%
6040 - SUSPENSE	0.00	82.90	0.00	
Total Operating Expenses	16,664.20	191,753.12	439,324.00	43.65%
Operating Income	(14,122.94)	23,773.83	(112,319.00)	-21.17%
Net Income	(14,122.94)	23,773.83	(112,319.00)	-21.17%

No assurance is provided on these financial statements.
The financial statements do not include a statement of cash flows.
Substantially all disclosures required by GAAP omitted.

NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION

Balance Sheet

As of July 31, 2024

Cash Basis

Account	Jul 31, 2024	Jun 30, 2024	\$ Change
Assets			
Current Assets			
Cash and Cash Equivalents			
1100 - Checking NFRWQPA	43,338.22	45,756.45	(2,418.23)
1250 - Colorado Trust NFRWQPA	577,401.07	574,755.91	2,645.16
Total Cash and Cash Equivalents	620,739.29	620,512.36	226.93
1500 - Security Deposit	1,353.00	1,353.00	-
Total Current Assets	622,092.29	621,865.36	226.93
Total Assets	622,092.29	621,865.36	226.93
Liabilities and Equity			
Liabilities			
Current Liabilities			
2406 - Accrued Vacation Payable	1,592.31	1,592.31	-
2300 - Pension Payable	847.52	847.52	-
2407 - PERA Payable	2,556.62	2,556.63	(0.01)
2050 - Mark's CC x5076	997.65	1,027.73	(30.08)
Total Current Liabilities	5,994.10	6,024.19	(30.09)
Total Liabilities	5,994.10	6,024.19	(30.09)
Equity			
2810 - Assets Beginning of Year	572,240.82	572,240.82	-
Current Year Earnings	24,030.85	23,773.83	257.02
3900 - Retained Earnings	19,826.52	19,826.52	-
Total Equity	616,098.19	615,841.17	257.02
Total Liabilities and Equity	622,092.29	621,865.36	226.93

No assurance is provided on these financial statements.
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 Substantially all disclosures required by GAAP omitted.

NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION

Statements of Revenue and Expenses - Budget vs Actual

For the one month ended July 31, 2024

Cash Basis

Account	Jul 2024	Jan-Jul 2024	Budget	% of Budget
Income				
9010 - Membership Dues	0.00	174,851.25	175,305.00	99.74%
9020 - Interest Income	2,645.16	18,070.86	8,000.00	225.89%
9030 - CDPH & E	0.00	25,250.00	23,700.00	106.54%
9040 - 319 Grants NPS Watershed Plan	12,500.00	12,500.00	25,000.00	50.00%
9990 - Miscellaneous	0.00	0.00	95,000.00	0.00%
Total Income	15,145.16	230,672.11	327,005.00	70.54%
Gross Profit	15,145.16	230,672.11	327,005.00	70.54%
Operating Expenses				
3100 - Salary	9,951.17	69,658.19	119,414.00	58.33%
3101 - Health Insurance Allow.	800.00	5,600.00	9,600.00	58.33%
3102 - Dental Allowance	0.00	0.00	550.00	0.00%
3103 - Vision Stipend	0.00	0.00	200.00	0.00%
3200 - Health Insurance	0.00	0.00	12,000.00	0.00%
3220 - Life Insurance	0.00	0.00	100.00	0.00%
3300 - Retirement Contributions	322.54	2,257.76	4,000.00	56.44%
3400 - FICA/PERA Manager	1,744.91	12,214.42	25,000.00	48.86%
3600 - Workman's Compensation	0.00	0.00	500.00	0.00%
5010 - Rent & Utilities	1,535.00	10,745.00	20,000.00	53.73%
5100 - Telephone Cellular	75.00	1,665.60	2,000.00	83.28%
5120 - Interest	0.00	0.00	10.00	0.00%
5130 - Internet Service	188.15	1,316.84	3,000.00	43.89%
5140 - IT Support	0.00	4,037.60	5,000.00	80.75%
5150 - Advertising	0.00	0.00	250.00	0.00%
5160 - Insurance	0.00	634.99	750.00	84.67%
5300 - Office Supplies	0.00	995.17	2,000.00	49.76%
5350 - Postage	0.00	40.26	150.00	26.84%
5400 - Dues & Subscriptions	0.00	7,074.15	10,000.00	70.74%
5425 - Intergovernmental Assist	0.00	0.00	10,000.00	0.00%
5450 - Training	0.00	0.00	500.00	0.00%
5500 - Mileage Reimbursement	0.00	0.00	1,000.00	0.00%
5510 - Meals & Lodging	11.37	492.63	2,500.00	19.71%
5520 - Transportation	0.00	0.00	1,000.00	0.00%
5550 - Conferences	0.00	145.00	3,000.00	4.83%
5600 - Accounting	260.00	2,487.50	4,500.00	55.28%
5650 - Auditing	0.00	0.00	7,500.00	0.00%
5700 - Legal	0.00	0.00	15,000.00	0.00%
5750 - Bank Charges	0.00	0.00	50.00	0.00%
5800 - Capital Recovery	0.00	0.00	750.00	0.00%
5850 - Capital Expenditures	0.00	0.00	5,000.00	0.00%
5900 - Contingency Website	0.00	648.00	1,500.00	43.20%
6010 - Contract Services/GIS	0.00	86,545.25	150,000.00	57.70%
6011 - Contract Services Office	0.00	0.00	2,500.00	0.00%
6025 - Operations Contingency w/Board	0.00	0.00	20,000.00	0.00%
6040 - SUSPENSE	0.00	82.90	0.00	0.00%
Total Operating Expenses	14,888.14	206,641.26	439,324.00	47.04%
Operating Income	257.02	24,030.85	(112,319.00)	-21.40%
Net Income	257.02	24,030.85	(112,319.00)	-21.40%

No assurance is provided on these financial statements.
The financial statements do not include a statement of cash flows.
Substantially all disclosures required by GAAP omitted.

NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION

Balance Sheet

As of August 31, 2024

Cash Basis

Account	Aug 31, 2024	Jul 31, 2024	\$ Change
Assets			
Current Assets			
Cash and Cash Equivalents			
1100 - Checking NFRWQPA	10,056.16	43,338.22	(33,282.06)
1250 - Colorado Trust NFRWQPA	541,889.89	577,401.07	(35,511.18)
Total Cash and Cash Equivalents	551,946.05	620,739.29	(68,793.24)
1500 - Security Deposit	1,353.00	1,353.00	0.00
Total Current Assets	553,299.05	622,092.29	(68,793.24)
Total Assets	553,299.05	622,092.29	(68,793.24)
Liabilities and Equity			
Liabilities			
Current Liabilities			
2406 - Accrued Vacation Payable	1,592.31	1,592.31	0.00
2300 - Pension Payable	847.52	847.52	0.00
2407 - PERA Payable	2,556.61	2,556.62	(0.01)
2050 - Mark's CC x5076	580.34	997.65	(417.31)
Total Current Liabilities	5,576.78	5,994.10	(417.32)
Total Liabilities	5,576.78	5,994.10	(417.32)
Equity			
2810 - Assets Beginning of Year	572,240.82	572,240.82	0.00
Current Year Earnings	(69,595.07)	(1,219.15)	(68,375.92)
3900 - Retained Earnings	45,076.52	45,076.52	0.00
Total Equity	547,722.27	616,098.19	(68,375.92)
Total Liabilities and Equity	553,299.05	622,092.29	(68,793.24)

No assurance is provided on these financial statements.
 The financial statements do not include a statement of cash flows.
 Substantially all disclosures required by GAAP omitted.

NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION
Statements of Revenue and Expenses - Budget vs Actual
For the one month ended August 31, 2024
Cash Basis

Account	Aug 2024	Jan-Aug 2024	Budget	% of Budget
Income				
9010 - Membership Dues	0.00	174,851.25	175,305.00	99.74%
9020 - Interest Income	2,488.82	20,559.68	8,000.00	257.00%
9030 - CDPH & E	0.00	0.00	23,700.00	0.00%
9040 - 319 Grants NPS Watershed Plan	0.00	12,500.00	25,000.00	50.00%
9990 - Miscellaneous	0.00	0.00	95,000.00	0.00%
Total Income	2,488.82	207,910.93	327,005.00	63.58%
Gross Profit	2,488.82	207,910.93	327,005.00	63.58%
Operating Expenses				
3100 - Salary	9,951.17	79,609.36	119,414.00	66.67%
3101 - Health Insurance Allow.	800.00	6,400.00	9,600.00	66.67%
3102 - Dental Allowance	550.00	550.00	550.00	100.00%
3103 - Vision Stipend	0.00	0.00	200.00	0.00%
3200 - Health Insurance	0.00	0.00	12,000.00	0.00%
3220 - Life Insurance	0.00	0.00	100.00	0.00%
3300 - Retirement Contributions	322.54	2,580.30	4,000.00	64.51%
3400 - FICA/PERA Manager	1,744.91	13,959.33	25,000.00	55.84%
3600 - Workman's Compensation	0.00	0.00	500.00	0.00%
5010 - Rent & Utilities	1,535.00	12,280.00	20,000.00	61.40%
5100 - Telephone Cellular	75.00	1,740.60	2,000.00	87.03%
5120 - Interest	0.00	0.00	10.00	0.00%
5130 - Internet Service	188.15	1,504.99	3,000.00	50.17%
5140 - IT Support	0.00	4,037.60	5,000.00	80.75%
5150 - Advertising	0.00	0.00	250.00	0.00%
5160 - Insurance	0.00	634.99	750.00	84.67%
5300 - Office Supplies	0.00	995.17	2,000.00	49.76%
5350 - Postage	0.00	40.26	150.00	26.84%
5400 - Dues & Subscriptions	0.00	7,074.15	10,000.00	70.74%
5425 - Intergovernmental Assist	0.00	0.00	10,000.00	0.00%
5450 - Training	0.00	0.00	500.00	0.00%
5500 - Mileage Reimbursement	0.00	0.00	1,000.00	0.00%
5510 - Meals & Lodging	68.97	561.60	2,500.00	22.46%
5520 - Transportation	0.00	0.00	1,000.00	0.00%
5550 - Conferences	500.00	645.00	3,000.00	21.50%
5600 - Accounting	260.00	2,747.50	4,500.00	61.06%
5650 - Auditing	0.00	0.00	7,500.00	0.00%
5700 - Legal	0.00	0.00	15,000.00	0.00%
5750 - Bank Charges	0.00	0.00	50.00	0.00%
5800 - Capital Recovery	0.00	0.00	750.00	0.00%
5850 - Capital Expenditures	0.00	0.00	5,000.00	0.00%
5900 - Contingency Website	0.00	648.00	1,500.00	43.20%
6010 - Contract Services/GIS	54,869.00	141,414.25	150,000.00	94.28%
6011 - Contract Services Office	0.00	0.00	2,500.00	0.00%
6025 - Operations Contingency w/Board	0.00	0.00	20,000.00	0.00%
6040 - SUSPENSE	0.00	82.90	0.00	
Total Operating Expenses	70,864.74	277,506.00	439,324.00	63.17%
Operating Income	(68,375.92)	(69,595.07)	(112,319.00)	61.96%
Net Income	(68,375.92)	(69,595.07)	(112,319.00)	61.96%

No assurance is provided on these financial statements.
The financial statements do not include a statement of cash flows.
Substantially all disclosures required by GAAP omitted.

Attachment #4



COLORADO

**Department of Public
Health & Environment**

Dedicated to protecting and improving the health and environment of the people of Colorado

September 12, 2024

To Whom It May Concern,

I hope this letter finds you well. I am writing on behalf of the Colorado Water Quality Control Division and the Colorado Water Quality Forum's work with the National Water Research Institute (NWRI) to seek your valuable support for an important project that addresses a critical challenge in wastewater treatment: optimizing nutrient removal while balancing environmental and economic considerations.

As you may be aware, the State of Colorado is confronting significant challenges in treating nutrients, specifically total nitrogen and total phosphorus, in a way that is both environmentally sustainable and economically feasible. In response, the Colorado Water Quality Forum's Feasibility and Implementation subgroup has tasked NWRI with evaluating various treatment scenarios to determine appropriate nutrient treatment levels for wastewater utilities while adhering to the Colorado Water Quality Control Act and the Clean Water Act principles of feasibility.

The NWRI project will involve assembling an expert panel to assess the current information on costs and environmental impacts of foundational nutrient treatment along with add-on treatment configurations (e.g. for other pollutants such as arsenic, temperature, etc.) to achieve different tiers of effluent quality. This work will be crucial in defining cost-effective and environmentally responsible strategies for nutrient removal, which will benefit utilities across the state and potentially nationwide.

To ensure the success of this project, the division and other utilities participating in the Water Quality Forum subgroup are seeking financial support from stakeholders like your organization. Your contribution will enable NWRI to:

- Conduct a comprehensive evaluation of treatment technologies and their performance.
- Develop detailed guidance for facilities in Colorado on adapting methodologies for site-specific estimates of costs and environmental impacts.
- Compare and recommend cost-effective and sustainable treatment options.

The findings from this project will provide invaluable insights into the best practices for nutrient treatment and offer practical recommendations that will support the second objective of the Feasibility and Implementation Subgroup in improving regulatory tools.

We would greatly appreciate your consideration of this request for financial support. Your involvement will not only advance this critical research but also contribute to the broader goal of improving water quality management practices. The overall funding needed for the



project is approximately \$185K and there is about \$100K from CDPHE and wastewater utilities already pledged to the effort.

Please feel free to reach out to Tyson Ingels directly (tyson.ingels@state.co.us, 303-916-0240) if you have any questions or need further information. We look forward to the possibility of collaborating with you on this impactful project.

Thank you for your attention and support.

Sincerely,

Nathan Moore
Clean Water Program Manager
Water Quality Control Division



Attachment #5

NFRWQPA 2024 Annual Meeting



You're invited to the 2024 NFRWQPA Annual Meeting!

Join us to celebrate the completion of the regional watershed plans and connect with fellow association and industry peers! Enjoy refreshments, hear remarks from RESPEC staff and Mark Thomas and engage in discussions to foster collaboration across the wastewater sector.

Appetizers, dinner and two bar beverages will be provided. Limit two people per agency.



Date: Thursday, Oct. 24, 2024

Time: 2 - 6 p.m.

Location: Lazy Dog Bar & Grill
4801 Thompson Parkway
Johnstown, CO 80534

RSVP to Mark Thomas at
mthomas@nfrwqpa.org by
Oct. 17, 2024

